



Bonnyville Victim Services Society-

VOLUNTEER APPLICATION- Board Members

1. First Name: _____ Last Name: _____

2. Date of Birth: _____

3. Address: _____

Street/or Legal Land Description

Mailing Address including Postal Code

4. Phone # Home: _____ Cell: _____ Work: _____

5. E-Mail address: _____

6. Driver's License YES NO Do you have access to a vehicle YES NO

7. How long have you been a resident in the Bonnyville area? _____

8. Are you currently employed? YES NO

Employer: _____

Position: _____ Hrs. of Work: _____

9. Spouse or Partner's full name: _____

10. Birth Date: _____

11. Do you have a valid Alberta Driver's License? YES / NO

12. Emergency Contact _____

Name / Phone Number

13. Educational Background:

High School: _____ Grade completed: _____

Post-Secondary Education: _____

14. Have you ever been convicted of a criminal offence? YES/NO

15. Are you legally entitled to work in Canada? YES/NO

16. How did you learn about Victim Services? _____

17. Please list special courses, training, special skills that might enhance your volunteer experience:

18. List any Organizations or Groups you currently belong to:

19. Do you know any RCMP members or Victim Services Volunteers? If yes, please list their names

20. What interests you about volunteering for Victim Services?

21. Please list one personal and one business, education, or volunteer related reference and attach one letter of reference from each, in regards to your ability to handle confidential information and to your social nature.

Personal:

Name: _____

Phone #: _____

Relationship: _____

Other:

Name: _____

Phone #: _____

Relationship: _____

I, _____ give permission to the office of
**Bonnyville Victim Services to obtain all information necessary to qualify me as a Volunteer Board
member.**

ATTENTION: I acknowledge any false information given on this application will be grounds for denial of
acceptance or immediate dismissal.

Signature

Date

*If you have any questions, do not hesitate to contact the office: 780-343-7255



Bonnyville Victim Services Society

CONFIDENTIALITY AGREEMENT- Board Members

I acknowledge that my position as a volunteer of the Victim Services Unit is one of strict confidential nature.

I understand that I am not permitted access to any Victim Services Unit client information file or documentation from any RCMP facility, nor shall I remove and/or destroy any Victim Services Unit information files or documentation.

Further, I agree that any knowledge gained as a result of my position will remain in the strictest confidence.

I will not discuss information concerning the Victim Services Unit with members of the media or private citizens, unless I am the duly appointed media representative of the Victim Services Unit.

I have read all the above statements and affirm that I agree with the content, and will adhere to all confidentiality regulations contained herein.

Signature of Volunteer Board Member

Signature of Witness

Date



Bonnyville Victim Services Society

CODE OF ETHICAL CONDUCT- Board Members

1. Bonnyville Victim Services Board members are expected to avoid any conflict of interest. If there is a potential for conflict of interest it will be reported to the Board as soon as possible.
2. There should be no self-dealing or the conducting of private business or personal services between any Committee or Board member and the Society. Exceptions may occur only when there is openness and competitive opportunity with equal access to information.
3. It is expected that Board members will not use their positions to obtain for themselves or their family members, or associates, employment with the Victim Services Unit.
4. If a Board member is considered for employment within the Unit, attains employment within the unit, or becomes a volunteer advocate with the unit, they must withdraw, in writing from the local Governance Board of Directors.
5. Where potential conflict of interest exists (e.g., one spouse is an advocate, the other a Board member) the Local Governance Board member shall forfeit their voting privileges for that specific motion or motions.
6. Board members must notify the President of the Board of Directors when they are found guilty of a criminal offence, failure to do so will result in immediate dismissal from the program.

Signature of Volunteer Board Member

Signature of Witness

Date